

**Members of Singleton & Charlton Parish Council are summoned to a meeting on
Wednesday 16th September 2015 at 7pm in Singleton Village Hall**

The Public and Press are welcome and have the right to attend

Signed & dated *Jane Landstrom*, 9 September 2015
Jane Landstrom, Clerk & RFO to Singleton & Charlton Parish Council

AGENDA

1. Welcome & apologies for absence
2. Michael Rowland, Emergency Planning Officer, Chichester District Council.
20 minute talk & Q&A session.
 - How can we work together to provide emergency planning services?
3. Chris Paterson, Communities Lead, South Downs National Parks Authority
40 minute talk and Q&A session
 - Making the best use of the Singleton & Charlton Village Design Statement and benefits of a possible Neighbourhood Plan.
4. Disclosure of Interests, if any. Please also advise of any changes to Register of Interests
5. Approve and sign the minutes of the meeting held on 15 July
6. Police Community Support Officer Report – Mr Rob Gillan, Lavant & Boxgrove Wards
7. County Councillor's Report - Mr Jeremy Hunt, Chichester North
8. District Councillor's Report – Mr Henry Potter, Boxgrove Ward
9. Matters arising from previous minutes & to discuss matters arising not dealt with elsewhere on the agenda
 - Councilor roles & responsibilities
 - Winter Maintenance Plan
10. Village Matters
 - o Transparency Code - new website
 - o Queen Victoria Jubilee Gardens - bulb planting
 - o Playground - maintenance works
 - o Cemetery railings and footpath
 - o Environment Agency Nature Board
 - o New flat screen in village hall
 - o Dark Skies
 - o Grass verges at the school
 - o Grant funding
11. Planning – current applications, decisions & appeals
12. Correspondence, invitations & meetings
13. Clerks Report including finance
 - Approval of Payments Schedule
 - New Councilor Training
 - New Pension legislation